



**TENNESSEE SOCIETY OF
PROFESSIONAL ENGINEERS**

**OUTSTANDING EMPLOYER OF THE YEAR AWARD
Nomination Form**

Application Date _____

State Society/Local Chapter: _____

Firm: _____

Year firm was established: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

President of firm (*indicate if a P.E.*): _____

Name of official responsible for engineering: _____

Title (*indicate if a P.E.*): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Name of official in charge of branch office (if applicable):

Title (*indicate if a P.E.*): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Year branch office was established: _____

OUTSTANDING EMPLOYER OF THE YEAR AWARD (continued)

- Describe principal services of firm, specialties, extent of market and scope of operations. Indicate what percentage of the firm's work is engineering.
- Provide information regarding the number of engineers on staff, positions they hold, and licensure status. Provide information regarding personnel in related fields, such as architects, scientists, and technicians.
- Describe policies and procedures related to promoting professional licensure.
- Describe recruiting and promotion policies and practices as they relate to engineering staff, including efforts to recruit women and minorities and intern or co-op programs.
- Describe employment policies and practices that support/advance/promote the engineering profession.
- Describe professional development policies and practices that support/advance/promote the engineering profession.
- Describe practices that support/advance/promote the engineering profession, including encouragement for technical/professional paper publication, employ involvement in civic organizations/activities, mentoring program, rotation of work assignments to broaden employees' experience, etc.
- Attach additional supporting information, if applicable.